Version 3.4 Release Note
Welcome to v3.4 of RM Unify

If you’ve logged into RM Unify recently, you’ll notice that we have updated the Launch Pad. All your Tiles are still there, and you can still access your Apps in the same way, but you might notice some new additions. The new features have been highlighted within this Release Note, so you can understand what they are and how to use them well. All RM Unify schools will benefit. That includes RM Unify Basic and Premium customers in England and Wales, as well as all Glow schools in Scotland.

Release Headlines for v3.4

1. **New Launch Pad Design**  
   
   *An updated 'look and feel' for the Launch Pad, with the addition of new tools to make it quicker to access Office 365 and Google Apps content.*
1. New Launch Pad Design

The RM Unify Launch Pad has been refreshed. Now, when you login to RM Unify and access the Launch Pad, you'll notice some differences.

Cool new features!

The screen shot below highlights the three handy new features we’ve added

Select My Launch Pad or ‘Shared Launch Pad’ here

Quick links to your OneDrive and Google Drive’ files here

Use the search tool to find a specific Tile or file in Office 365 and Google Apps.

You will also notice:

• Your Tiles are displayed in the same order.
• No more scrolling left to right through pages. Your Launch Pad displays all of your Tiles on one screen and you simply scroll down the page to find the Tile you’re looking for.
• If your school doesn’t have an Office 365 or Google Apps account connected to RM Unify, you won’t see the My Files link, and you won’t be able to find Office 365 or Google Apps content from the Launch Pad search tool.
• Your background image and school logo (if you’ve applied them) have remained. If you haven’t applied a background image to your school’s Launch Pad, you can find out how via one of our how-to videos at www.youtube.com/rmeducation
• You can continue to add new Apps and Tiles via the ‘Add Tile’ tool

Using the My Files link

If your school has either Office 365 or Google Apps connected to RM Unify, you can quickly access your files in OneDrive or Google Drive via the new My Files link on your RM Unify Launch Pad.

Click My File’, select either OneDrive or Google Drive, and you’ll be taken straight to your files.
Using the search tool

You can search for a specific App on one of your Launch Pads, or find a document in Office 365 or Google Apps using the new Search tool in RM Unify.

Start typing your search term in the empty box, press Enter (or click the magnifying glass), and RM Unify will search your Launch Pads for what you’re looking for.

If you click the drop down arrow to the right of the box, you can apply your search to one of a number of options: Launch Pads, App Library, Google Drive, and Office 365. Google Drive and Office 365 will only be displayed if your school has them connected to RM Unify.

When you select either Office 365 or Google Apps, enter a search term and press Enter, RM Unify will automatically open a new tab and search Office 365 or Google Apps for your content. The results will be displayed in the new tab.

Let us know what you think, and find out more:

- e: rmunify@rm.com
- tw: @rmunify
- t: 08450 700300

Discover what else is coming at https://www.trello.com/b/qpuOCQTg/rm-unify