

# Release Note

## RM Unify AD Sync v4 for Windows Server networks

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## About this Release Note

This Release Note is written for network administrators who are installing and setting up RM Unify AD Sync v4 on Windows Server® networks, either for the first time or as an upgrade from RM Unify AD Sync version 2 or version 3.

**Do not** use this Release Note if you want to install or upgrade RM Unify AD Sync on a network with Community Connect ® 4 (CC4) or Connect on Prem (COP) management tools – use *Release Note: RM Unify AD Sync for CC4* instead.

## About RM Unify AD Sync

### What it does

RM Unify is a single sign-on system, application library and management system for Cloud services.

RM Unify AD Sync synchronises your local school network user accounts with RM Unify, so that students and school staff can access 'cloud' services with the same username and password that they use on the local school computers.

The RM Unify AD Sync Service monitors changes in the local Microsoft® Active Directory (AD), including password changes. When students, teachers or other users join your school, their network accounts can be automatically synchronised to RM Unify. If specific attributes in a network account change, for example a member of staff changes their surname, these changes will be synchronised to RM Unify via RM Unify AD Sync. When the time comes to delete user accounts, these will automatically be removed from RM Unify.

In order to use RM Unify AD Sync, your school must have an appropriate licence, e.g. an RM Unify Premium licence, or an RM SafetyNet User-Based Filtering subscription.

### Components

You need to install two components to the product. These can be installed in different ways.

#### RM Unify AD Sync Service

This service is installed on just one server and scans the AD for changes to user accounts. This information, together with any password changes, is used to update its user database, which is synchronised to RM Unify.

#### RM Unify Password Filter

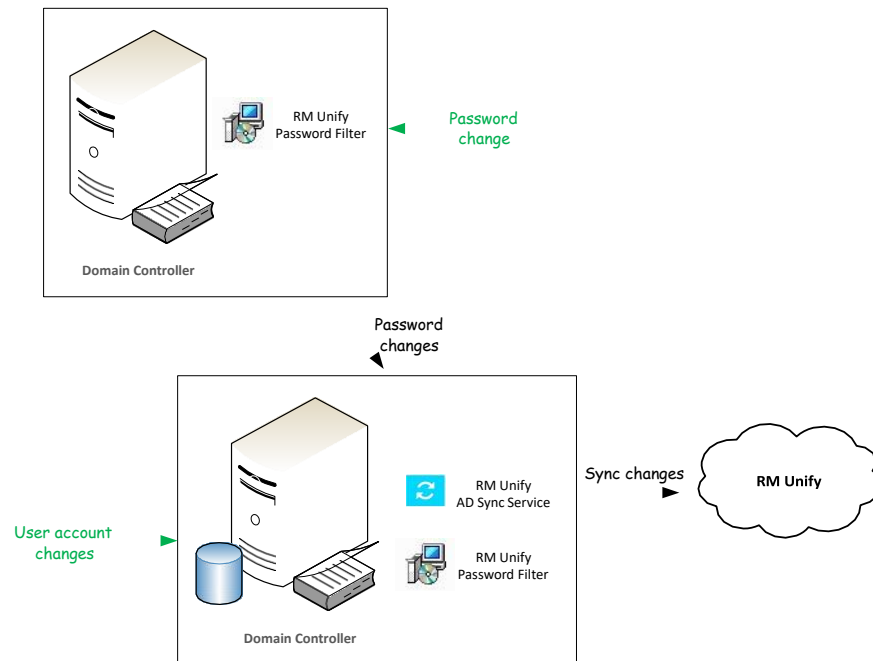
This must be installed on all domain controllers (DCs) on the network, to capture any changes in users' passwords.

## Example installations

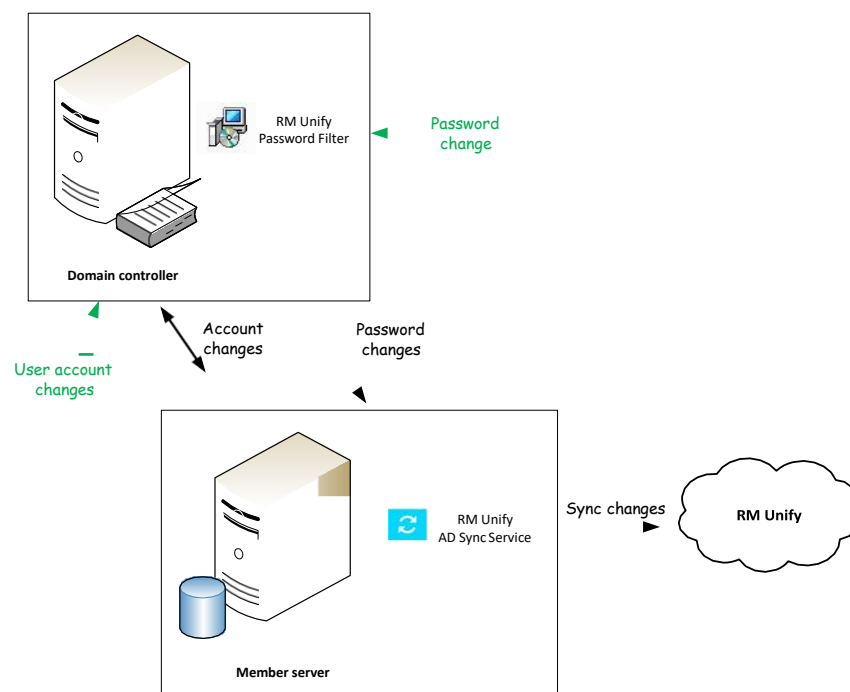
*Single-server network:*

All components are installed on the server.

*Two DCs (recommended installation):*



*Two DCs (alternative installation using a member server):*



We generally recommend that you install the RM Unify AD Sync Service on a domain controller, to minimise network traffic. However, it can also be installed on a member server.

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## Some important considerations

### Data protection

The RM Unify AD Sync Service will connect to RM Unify from your local network and will transfer the following identity information to RM Unify:

- Active Directory objectGUID
- User credentials (Username and RSA-encrypted password)
- Name details (First name, Surname and Display Name)
- Role (Student, Teacher, Non-Teacher, Governor, Other)
- User account status

Optionally, the following identity information can be transferred to RM Unify:

- Year of entry
- Email address

RM Unify is hosted in the European Economic Area (EEA).

Please ensure that this data transfer is agreed with your local school Data Controller (usually the Headteacher).

### Initial password synchronisation

To ensure that your users have synchronised passwords between the local network and RM Unify, after the installation you will need to force all your users to change their network passwords. This can be done by setting all user accounts to require a password change at the next logon.

This is because RM Unify AD Sync Service can only detect a user's password when it is changed, as Microsoft Active Directory stores all passwords in a non-reversible encrypted form. A user will not be able to log onto RM Unify until they have changed their password on the local network and this has been automatically synchronised to RM Unify.

If you are upgrading RM Unify AD Sync, it is not necessary to force users to change their passwords.

## Requirements

Both components of RM Unify AD Sync have several important prerequisites. Although many servers will already meet these requirements, you must verify that all these are present before installing or upgrading RM Unify AD Sync.

For instructions, see 'Appendix IV: Installing prerequisites'.

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**Note** If you do need to install prerequisites, please note that some of them require a **server reboot**. Please allow adequate time!

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### RM Unify AD Sync Service requirements

RM Unify AD Sync Service can be installed on a server that meets the following requirements:

- Operating system: Windows Server 2012 R2, WS 2016 or WS 2019.

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**Note** Installation of the RM Unify AD Sync Service is not supported on any version of Windows Server Core.

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- .NET Framework v3.5 SP1  
For instructions to check for its presence or install it, see 'Installing .NET Framework version 3.5 SP1'.
- To reduce network traffic, we recommend that you install the RM Unify AD Sync Service on a domain controller.

### RM Unify Password Filter requirements

RM Unify Password Filter should be installed on all AD domain controllers in your network. Each DC must meet the following requirements:

## RM Unify AD Sync for Windows Server networks

- Operating system: Windows Server (WS) 2008 R2, WS 2008 R2 Server Core, WS 2012, WS 2012 R2, WS 2012 Server Core, WS 2016 or WS 2019.
- .NET Framework v3.5 SP1  
For instructions to check for its presence or install it, see 'Installing .NET Framework version 3.5 SP1'.
- Microsoft Visual C++ 2010 Redistributable Package (x64).

For instructions to check for its presence or install it, see 'Appendix IV: Installing prerequisites'.

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## Installation scenarios for new installs and upgrades

The steps required to prepare for and complete the installation of RM Unify AD Sync v4 depend on whether you need to:

- Install RM Unify AD Sync for a new RM Unify establishment. Please continue with the rest of this document.
- Upgrade from RM Unify AD Sync v2 or v3.  
There is no in-place upgrade from v2 or v3 to v4.  
Please see 'Appendix III: Upgrading from RM Unify AD Sync v2 or v3.'

If you aren't sure what version of RM Unify AD Sync is currently installed, see 'Appendix I: Identifying your current version of RM Unify AD Sync' for instructions.

## Pre-installation tasks

Check which of the following tasks apply to you and complete them in sequence.

### A. Reboot your domain controllers

We strongly recommend that you reboot your domain controllers first. This will ensure that any pending software updates and configuration changes take place before you install RM Unify AD Sync, avoiding simultaneous updates that could interfere with the installation.

### B. Choose your AD Sync server

When choosing a server for hosting RM Unify AD Sync, bear in mind the need to balance traffic across your network. We recommend choosing a DC. You can also install it on a server that is not a DC, for example a member server, but this will increase the network traffic required for communication with Active Directory.

## C. Ensure prerequisite software is installed

Find out in advance whether your servers meet all the 'Requirements' on page 6 before the day of installation and refer to the appropriate instructions to see whether a server reboot is required and get an idea of the time required. Ensure all the prerequisite software is installed before you install or upgrade RM Unify AD Sync.

## D. Back up your servers

RM Unify AD Sync will make changes to your server and Active Directory. Ensure that before installing this software, you have an up-to-date backup of all your network servers, including System State.

## E. Create AD security groups for users and admins

Follow the instructions below if you want to create Active Directory (AD) groups to control which users get access to RM Unify. These

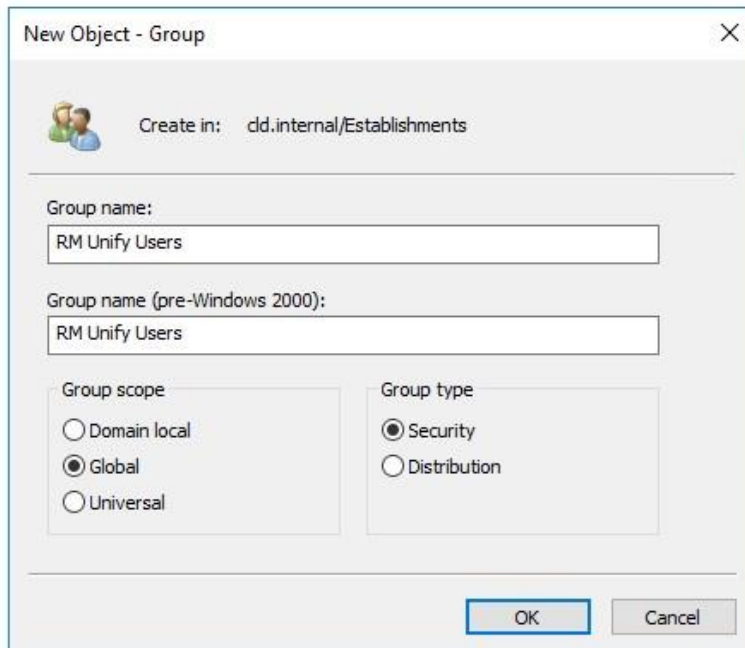
will provide useful filters if the Organisational Unit (OU) containers in your AD contain different types of user, or users from different establishments.

For a single-site installation, create an RM Unify Users group and an RM Unify Admins group. For a multi-site installation, create two groups for each school (e.g. for a school with site code ABC, 'RM Unify Users- ABC' and 'RM Unify Admins-ABC').

1. At a server where the Active Directory Users and Computers snap-in is installed, log on as a local administrator.
2. From the Start menu choose (Administrative Tools), Active Directory Users and Computers.
3. In the left-hand pane, browse to your Users container.
4. Right-click the Users container and choose New, Group.
5. Enter the name **RM Unify Users**.
6. In the 'New Object – Group' window:
  - For 'Group scope', select Global.



- For 'Group Type', select Security.



The screenshot shows the 'New Object - Group' dialog box. At the top, it says 'Create in: dd.internal/Establishments'. Below that, there are two text boxes for 'Group name:' and 'Group name (pre-Windows 2000):', both containing 'RM Unify Users'. There are two sections of radio buttons: 'Group scope' with options 'Domain local', 'Global' (selected), and 'Universal'; and 'Group type' with options 'Security' (selected) and 'Distribution'. At the bottom right are 'OK' and 'Cancel' buttons.

7. Click OK.

8. Repeat steps 2–7 to create a group called **RM Unify Admins**.

## F. Gather the required network information

If you are making a fresh installation of RM Unify AD Sync, you will need to have information about your network, either to enter manually or to confirm values that have been detected automatically.

Make a note of the following:

- The Active Directory Organisational Unit (OU) that will be the base for all user searches (user changes outside of this structure will be ignored). This will be the OU to which you have deployed all your users.
- The AD Domain Controller server name that will be used for identifying user changes. Where RM Unify AD Sync is being installed on a DC, use the local server name.
- Your proxy server or ISA server address and port number (if applicable).

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**Note** If your proxy server requires authentication (for example, a Microsoft ISA server), you will need to add an exception to ensure that your RM Unify AD Sync server is able to access **<https://api.platform.rmunify.com/>** anonymously. For instructions, please refer to the supplier's documentation for your proxy server.

- The name of the AD group or groups that will be used to control access to RM Unify, created in task E above ('RM Unify Users').
- If you have a multi-site network that includes more than one establishment, you will need to provide details of the AD Organisational Units on which user searches will be based.

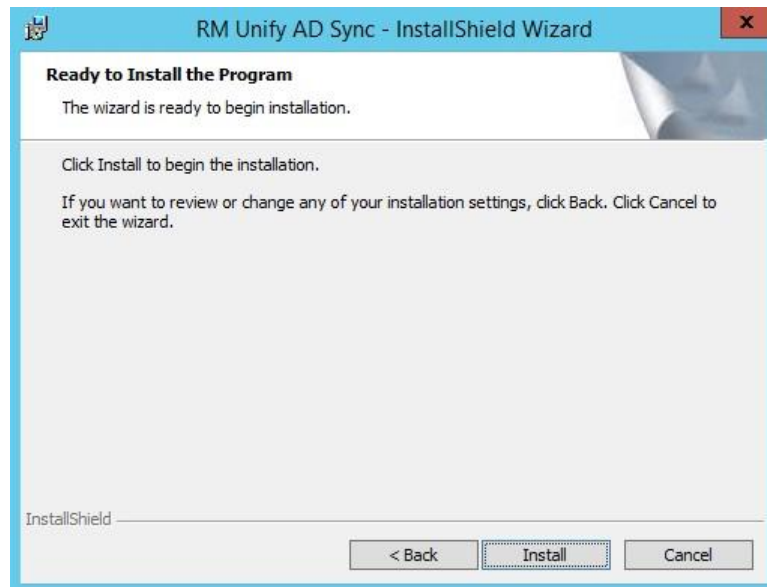
## Installing RM Unify AD Sync

If you are upgrading from AD Sync **v2** or **v3**, **do not** follow this section on installing the RM Unify AD Sync service. Please use the instructions in 'Appendix III: Upgrading from RM Unify AD Sync v2 or v3.'

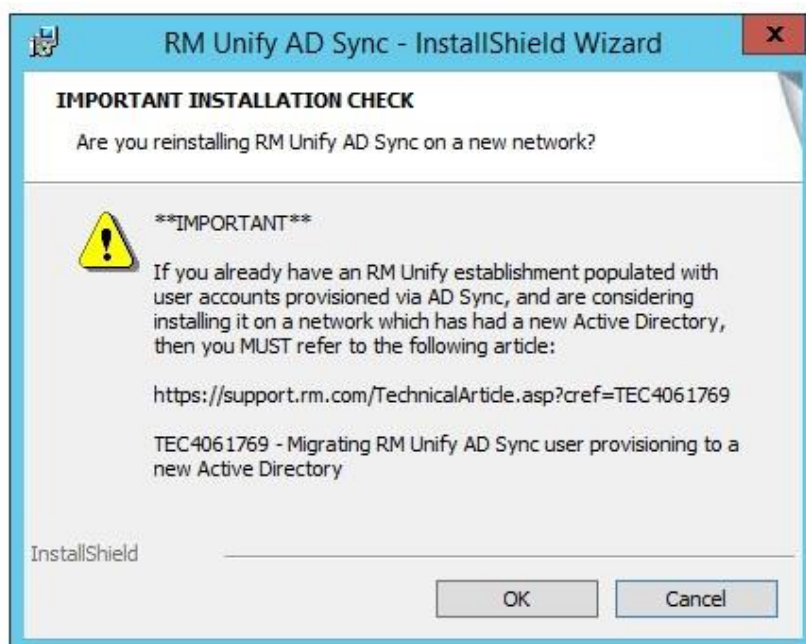
### 1. Install the RM Unify AD Sync Service

Please ensure that you have completed all the 'Pre-installation tasks' that apply to you.

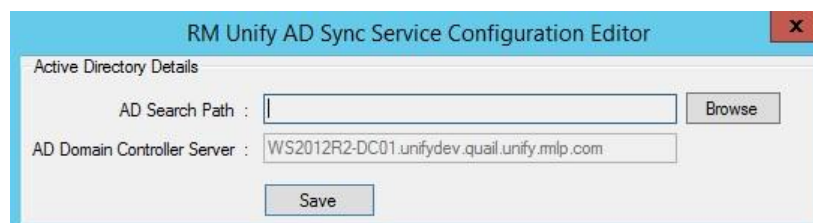
1. At the server you have chosen as the RM Unify AD Sync server; log on as a user who is a member of the Domain Admins and builtin Administrators groups.
2. Browse to the location where you extracted the files from the RM\_Unify\_AD\_Sync\_v4.zip download file. If the extracted files are not on this server, copy them to a convenient local folder.
3. Double-click the file **RM Unify AD Sync.msi** to launch the RM Unify Sync Service InstallShield Wizard.
4. At the Welcome screen, click Next.
5. Accept the License Agreement and click Next.



6. Click Install.
7. At the 'IMPORTANT INSTALLATION CHECK' screen, read the message to confirm it does not apply to your installation and click OK.

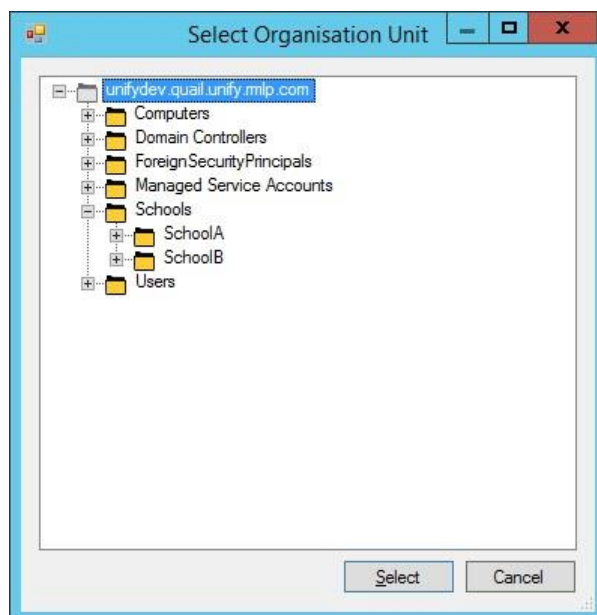


8. The Configuration Editor window is displayed.

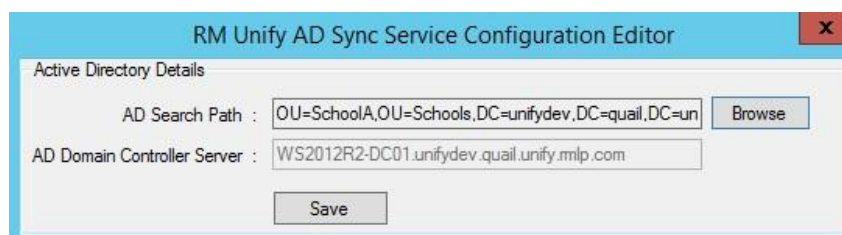


9. You need to enter the base Organisational Unit that includes all the school network users who need accounts in RM Unify. If your users

are spread across OUs which are non-hierarchical, you can select one of the OUs at this stage in order to proceed. It will be possible to configure the AD Sync filters at a later stage in order to include all your user OUs. Click Browse and then select the appropriate OU:



10. Click Select and then Save.



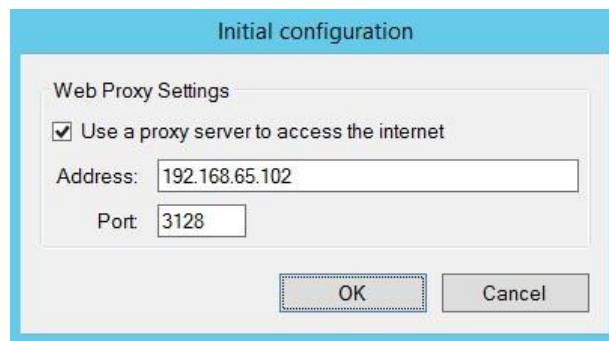
11. When the installation is complete, click Finish.

The RM Unify AD Sync Service has now been installed and the **identitysyncservice** user account is present in AD.

## 2. Run the configuration tool for the first time

When you run the configuration tool for the first time, it will create the RM Unify AD Sync database and start the RM Unify AD Sync Service.

1. From the Windows Start menu, choose RM, RM Unify AD Sync and RM Unify AD Sync Configuration Tool.  
An RM Unify AD Sync Configuration Editor window is displayed.
2. In the 'Initial configuration' window, enter your proxy server details if required.



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**Note** If you use a transparent proxy (such as SmoothWall®), it may need to be configured so that a non-transparent version is available for use with the RM Unify AD Sync Service. For instructions, please refer to your proxy documentation.

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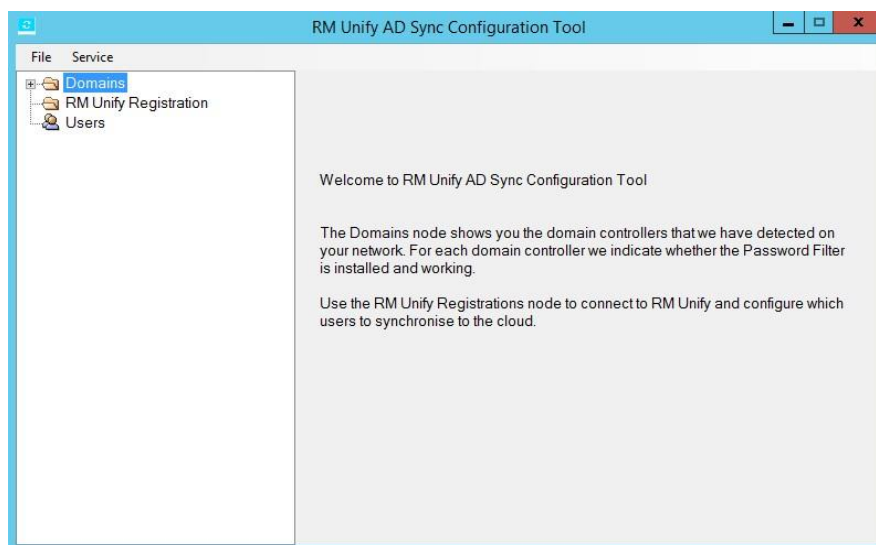
3. Click OK to start the RM Unify AD Sync Service.  
A message is displayed while it configures the database (this normally takes up a minute).

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**Note** If the database configuration is taking excessive time, check the log files (in the LogFiles folder under the installation folder) for any error messages.

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When the database configuration is complete, the RM Unify AD Sync Configuration Tool is displayed.



4. Browse to the location of the `rm_unify_adsync_settls.exe` file, right click and select Open.
5. Once the update has completed, the command window will report "Service started", and you may then close the command window.

Leave the RM Unify AD Sync Configuration Tool open while you continue with the next steps.

### 3. Register your school network with RM Unify

RM Unify provides a registration process that allows you to connect your instance of RM Unify AD Sync to the RM Unify Provisioning service.

► **To register your RM Unify AD Sync service with the RM Unify service**

1. Log on to RM Unify as an RM Unify Administrator user.

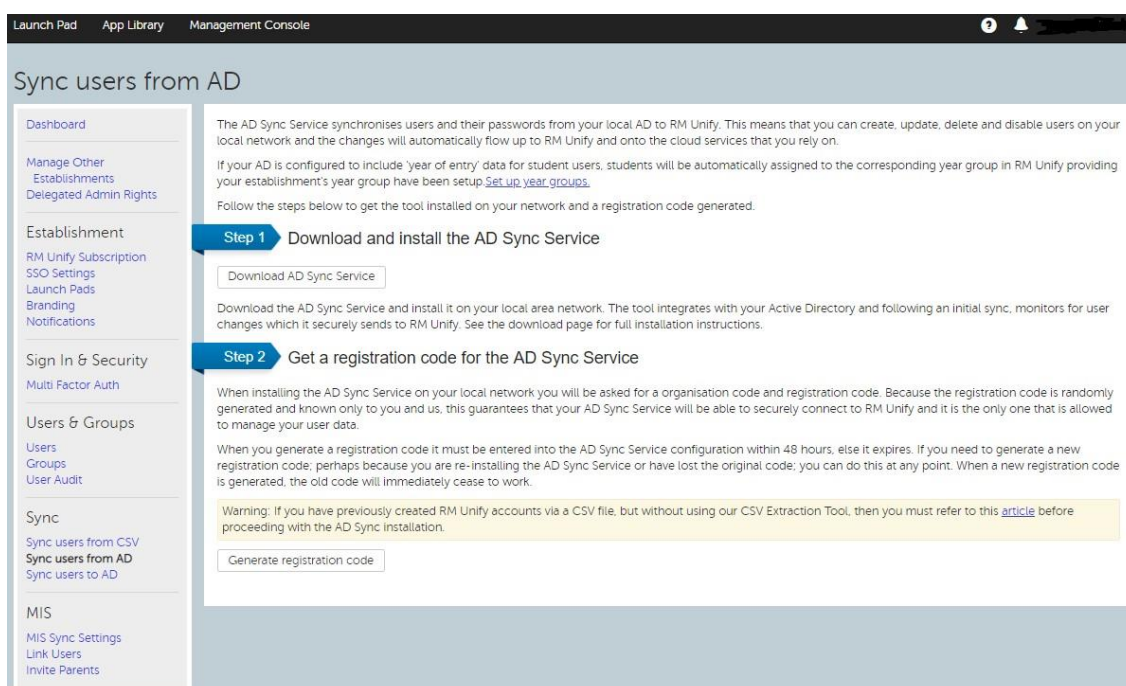
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**Note** If you are configuring AD Sync for a multi-site AD (where several school establishments share the same AD), log on as the RM Unify Administrator for the parent establishment. Your parent establishment will have been created by RM and is used to administer your cluster of schools. We will advise you of the parent establishment when we send you the sign in credentials for all of your RM Unify establishments. Please contact RM Cloud Support if you are not sure which your parent establishment is.

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2. In the top menu, select Management Console.

3. In the left pane, click 'Sync users from AD'.



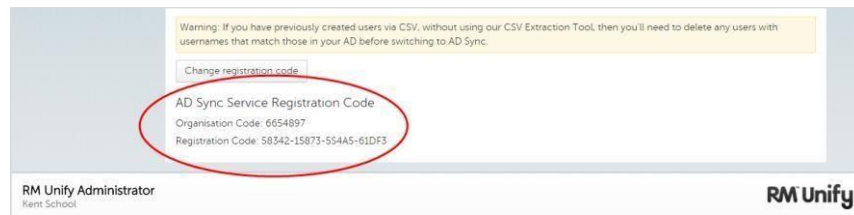
4. Click Generate registration code.

A registration code is displayed, with the format  
XXXXXX-XXXXXX-XXXXXX-XXXXXX

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## RM Unify AD Sync for Windows Server networks

where X is a letter or number.



5. You will need to enter this organization code and your registration code in the AD Sync Configuration Tool, as follows. Leave this window open, so you can copy and paste the values. Alternatively, make a note of both codes.

6. Log on to your RM Unify AD Sync server as a domain Administrator.

7. Return to the RM Unify AD Sync Configuration Tool.

In the left-hand pane of the configuration tool, select 'RM Unify registrations', right-click and choose 'New registration'.

8. Enter the required values for registration:

- Enter a 'Display name' to identify this registration. We recommend using the organisation's display name.
- Enter your 'Organisation code' and the 'Registration code' including dashes. You can copy and paste these from RM Unify if the window is still open.

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**Note** If you have a multi-site installation where several school establishments share the same AD, you only need to register once, using the parent establishment. Once that has been successfully registered, this tool will automatically display all child schools with Premium subscriptions that are linked to the parent.

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9. Ensure the Enabled box is ticked; then click Save and then Register.

10. At the 'successful registration' message, click OK.  
(If registration was not successful, check the log files for any error messages. You can find these in LogFiles under the installation folder).

When the registration process is complete, your establishment is displayed (and any child schools if applicable) in the tree under the new RM Unify registration.



The next task is to configure your establishment(s).

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## 4. Configure an establishment

There are three configuration settings for your establishment:

- AD filters - each establishment can configure one or more AD filters, to specify which users should be uploaded to RM Unify. You may find it helpful to start with two filters, one for RM Unify Users and one for RM Unify Admins.

Each filter consists of a container in the Active Directory and an optional group.

- If no group is specified, all users in the container will be uploaded to RM Unify.
- If a group is specified – e.g. RM Unify Users, if you are registering a single site – only those users which are in both the container and the group will be uploaded.

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**Note** As well as individual users, you can also add groups of users to the control group.

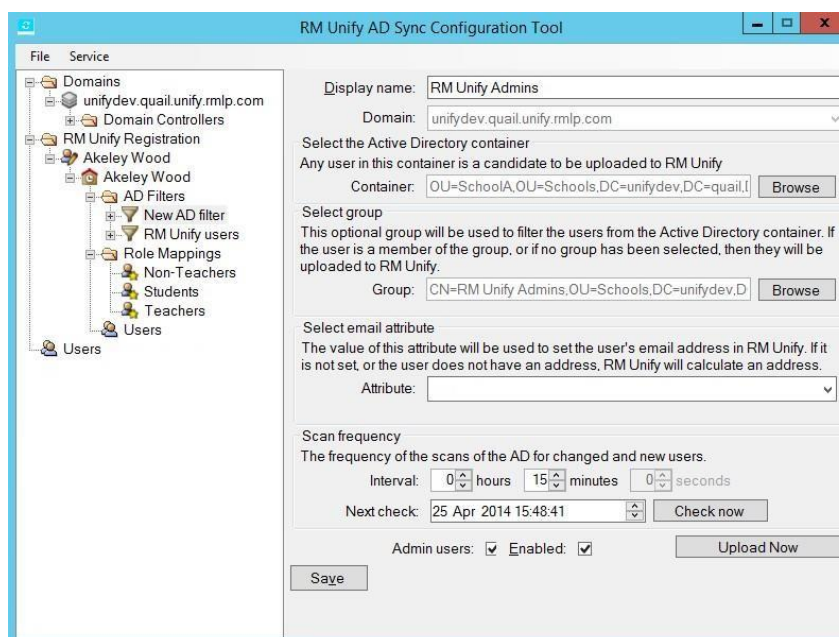
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- Role mappings - each establishment also needs a set of role mappings, to specify the role of each user in RM Unify. If a user is not assigned any role in RM Unify, they will not be uploaded.
- Year of Entry - If the 'Year of Entry' used by your establishment is not the year that the student entered the education system as a Year 1 student, this can cause third-party applications to assign users to the wrong year group. RM Unify AD Sync lets you apply a 'Year of Entry' offset to avoid such issues.

These settings are configured in the RM Unify AD Sync Configuration Tool.

### ► To configure an establishment

1. In the left-hand tree, select the establishment you want to configure.
2. In the right-hand pane, confirm that the Enabled box is ticked and click Save.
3. In the left-hand tree, right-click the establishment and choose 'New AD filter'.



4. Configure the values as follows, to specify a set of required users:

- Enter a 'Display name' to identify this AD filter.
- Under 'Select the Active Directory container', enter the distinguished name of the AD OU that contains the users. Alternatively, click the Browse button to locate and select the container you require.
- Under 'Select group', click Browse to locate and select the group that contains the users, e.g. RM Unify Users. You created this group in pre-installation task E (see page 7). If no group is required, leave the group text box blank.
- RM Unify can be linked to a cloud email service, as with Office 365 or Google Apps. If you want to manage your user email addresses in your AD, then under 'Select email attribute', select or enter the name of the source attribute (e.g. 'mail').

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**Note** By configuring the 'Select mail attribute' value in the Configuration Tool, you are instructing RM Unify to use the email address stored in that attribute. If your AD contains an incorrect email address for a user, that user will not be able to log on to their Office 365 or Google Apps cloud email service.

If you don't want to configure the 'Select mail attribute' setting, leave it blank. RM Unify will then provision your cloud email address using the format  
**<AD account name>@<cloud email domain>.**

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- If these users should be admin users in RM Unify, tick the 'Admin users' box.

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**Note** All admin users must also be assigned to a role, using role mappings.

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5. When you have finished, click Save.
6. Repeat steps 3–5 to add additional AD filters as required, to specify all the users that must be uploaded. A user may match more than one AD filter (see the following Note).
7. Verify that your AD filters are listed in the appropriate order.

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**Note** Users are uploaded using the first AD filter they match (provided they have been mapped to an RM Unify role in the establishment). Filters are applied in their list order. The list order is applied across the establishment.

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If you need to change the order of any AD filters, click the AD Filters node of the establishment and use the up/down buttons to re-order the filters as required.

The next step is to configure appropriate User Role Mapping rules for your network. You can enable a set of default mapping rules and also add, edit and delete mapping rules as required.

### About User Role Mappings

RM Unify supports five user roles for automated provisioning:

- Students
- Teaching Staff
- Non-Teaching Staff
- Governor
- Other

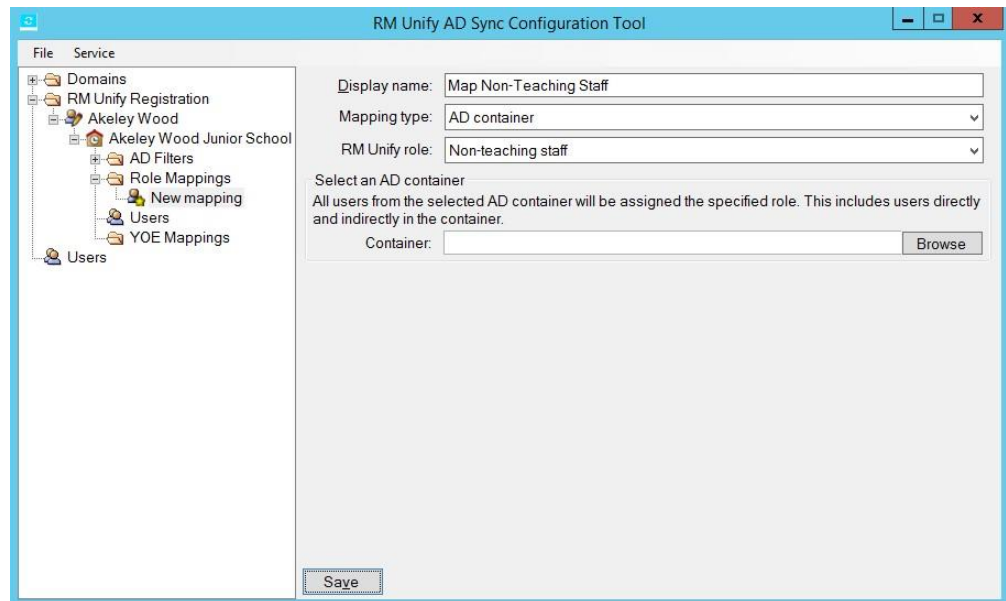
When importing users to RM Unify, you need to specify the mappings of Active Directory accounts to the roles above.

Some networks support additional user types, for example System Administrators and Associates. You can map multiple local roles to a single RM Unify role. For example, you might choose to map Associate user types to the RM Unify Non-Teaching Staff role.

RM Unify AD Sync provides three alternative methods of mapping user accounts in your network to these RM Unify user roles: Profile Path, Organisational Unit and Group Membership.

See 'Appendix V: Choosing mapping types' for information to help you choose the best method for your network.

8. To add a mapping rule, select the establishment in the left-hand tree, right-click and choose 'New role mapping'.



- Configure the mapping rule as follows:
  - Display name:** Enter a name to identify this mapping.
  - **Mapping type:** From the drop-down list, choose the mapping method to use (see 'Appendix V: Choosing mapping types').
  - **RM Unify role:** From the drop-down list, choose the role you are mapping to.
  - Supply any additional information required for your chosen Mapping type. For Profile Path, enter the Profile Path share name to search for (e.g., 'StudentProfiles').

When you have finished, click Save.

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**Note** Users are uploaded automatically the next time the AD is checked. By default, this happens every 15 minutes. The initial upload can take up to 45 minutes (based on 1500 users). Subsequent updates are faster, with password updates being sent every minute.

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9. Repeat step 8 to add additional user role mapping rules as required. A user may match more than one mapping rule (see the Note below).
10. Verify that your mapping rules are listed in the appropriate order.

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**Note** Users are mapped by the first mapping rule they match. Mapping rules are applied in their list order. The list order is applied across the establishment.

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If you need to change the order of any mapping rules, click the 'Role mappings' node of the establishment and use the up/down buttons to re-order the rules as required.

If you need to edit a mapping, select it in the left-hand tree and then edit the settings as required in the right-hand pane. This can include changing the type of mapping, if required.

11. If you have other establishments to configure, repeat steps 1–10 as required.

The final step is to optionally configure appropriate 'Year of Entry' mappings for your network. If you want to upload 'Year of Entry' data to RM Unify, our recommendation is for you to use RM Unify MIS Sync. It will extract 'Year of Entry' from your MIS and enrich your RM Unify users with year, class and registration group information. It works in tandem with, or instead of, RM Unify AD Sync. Please see this article here for reference:

<https://support.rm.com/TechnicalArticle.asp?cref=TEC5427652>

If you are not ready to use RM Unify MIS Sync and still want to upload 'Year of Entry' data using RM Unify Sync then:

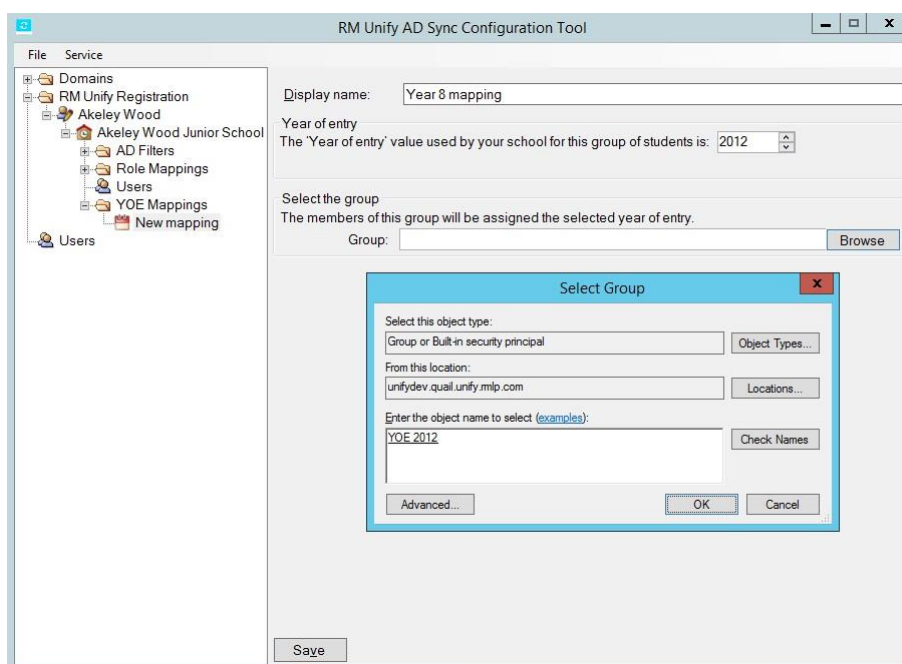
12. To add a 'Year of Entry' mapping, select the establishment in the left-hand tree, right-click and choose 'New YOE mapping'.

13. Configure the mapping rule as follows:

○

**Display name:** Enter a name to identify this mapping.

- **Year of entry:** Select the 'Year of entry' value that is used by your establishment for this group of students.
- **Select the group:** Click Browse and locate and select the group you require. Click OK.



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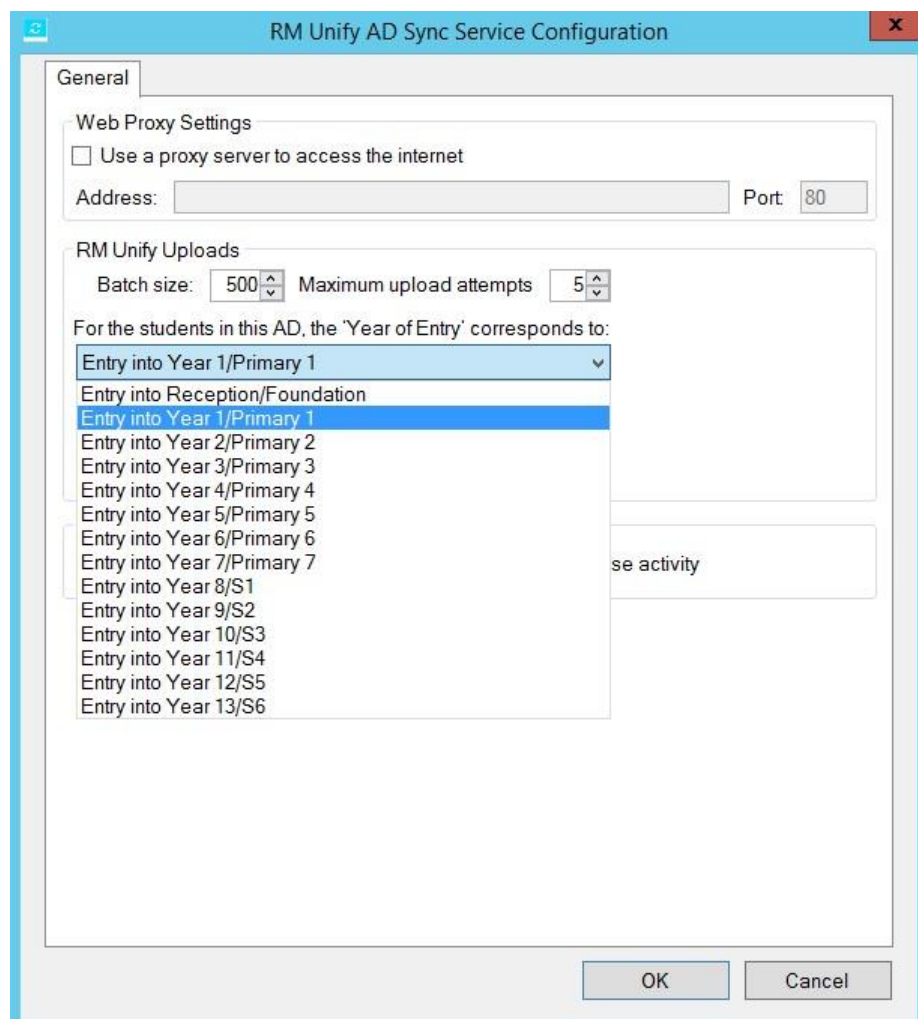
## RM Unify AD Sync for Windows Server networks

When you have finished, click Save.

The final step in configuring your establishment is to apply a 'Year of Entry' offset, if required.

You can use the 'Year of Entry' property to specify a year-appropriate Launch Pad and RM Unify Apps selection for student users. However, different schools start at different points in a student's educational career – Year 1, Year 5, Year 7, Year 12, etc. If the 'Year of Entry' used by your establishment is not the year that the student entered the education system, you can apply an offset to correct for this, as follows:

14. From the Service menu, choose Settings. The RM Unify AD Sync Service Configuration window is displayed.
15. Under RM Unify Uploads, click the 'For the students in this AD, the 'Year of Entry' corresponds to:' down-arrow and choose the criterion used in this school.



16. Click OK.
17. Close the RM Unify AD Sync Configuration Tool.

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## 5. Install RM Unify Password Filter

The RM Unify Password Filter is provided in two versions, for 64-bit and 32-bit servers. It should be installed on all domain controllers (DCs) and this involves a server reboot.

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**Note** Ensure you deploy the correct version for your server. On a 64bit server only the 64-bit version will work.

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If you are not sure whether a DC is 64-bit or 32-bit, see 'Appendix II: Identifying 32- and 64-bit Windows servers'.

Ensure you have completed the 'Pre-installation tasks' on all the DCs.

► **To install RM Unify Password Filter**

---

**Note** As detailed below, the installation procedure differs slightly on Server Core editions of Windows Server, where there is no graphical user interface.

---

1. Log on to a DC as a user who is a member of the Domain Admins and builtin Administrators group.
2. Browse to the folder where you extracted the files from the RM\_Unify\_AD\_Sync\_v4.zip download file.

(Alternatively, on Server Core you can locate the folder by changing directories at the command prompt.)

If the extracted files are not on this server, copy them to a convenient local folder.

3. Locate the appropriate MSI file for your server OS version:

- *64-bit OS versions*

Password Filter\64bit\RM Unify Password Filter 64bit.msi

- *32-bit OS versions*

Password Filter\32bit\RM Unify Password Filter 32bit.msi

4. To start the installation, double-click the appropriate MSI.

(On Server Core, do this by entering  
**msiexec /i RM\_Unify\_Password\_Filter\_<version>.msi**  
at the command prompt.)

An InstallShield Wizard is displayed.



5. Click Next, Install and then click Finish.
6. When the installation is complete, click Yes to restart the server.

(On Server Core, do this by entering **shutdown /r /t 0** at the command prompt.)

7. When the reboot is complete, log on as the domain Administrator.
8. When the logon is complete, log off.

(On Server Core, do this by entering **logoff** at the command prompt.)

9. Repeat steps 1–8 for any other DCs on your network, if applicable. You can deploy to more than one server at a time if desired.

## 6. Force a password change at next logon

To ensure network users' passwords are synchronised with RM Unify, the password must be changed. You can do this conveniently in Active Directory Users & Computers by setting the user accounts to force a password change at the next logon.

**Important:** Only perform this task once you have completed the Password Filter installs, by rebooting all domain controllers.

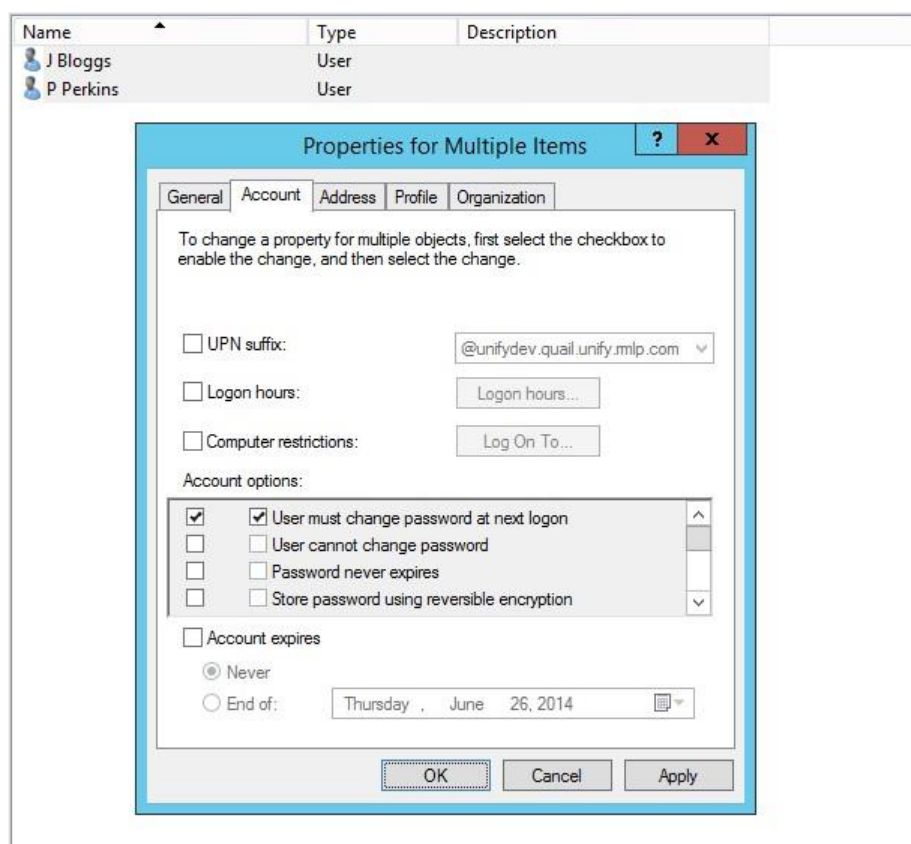
---

**Note** Forcing a password change at next logon will not work if the user tries to access the network remotely via an extranet or web server that is integrated with Active Directory. If this applies to your network, users will need to reset their password on a Windows network computer before they can use remote access.

---

We recommend that you do this in batches of users, as it may generate questions and requests from your users.

1. At a server where the Active Directory Users and Computers snap-in is installed, log on as a local administrator.
2. From the Start menu choose (Administrative Tools), Active Directory Users and Computers.
3. Locate and select the user accounts for which you want to force a password change at the next logon, right-click and choose Properties.
4. To force a password change for these accounts:
  - i. Click the Account tab.



ii. Under 'Account options':

- If you have selected multiple users, tick the box to the far left of 'User must change password at next logon'. (You must do this to activate the box to its right.)
- Tick the box next to 'User must change password at next logon'.

5. Click OK to apply the change.

This completes the installation and setup of RM Unify AD Sync on your network. Verify that the users in each user group can successfully log on to RM Unify with their new password.

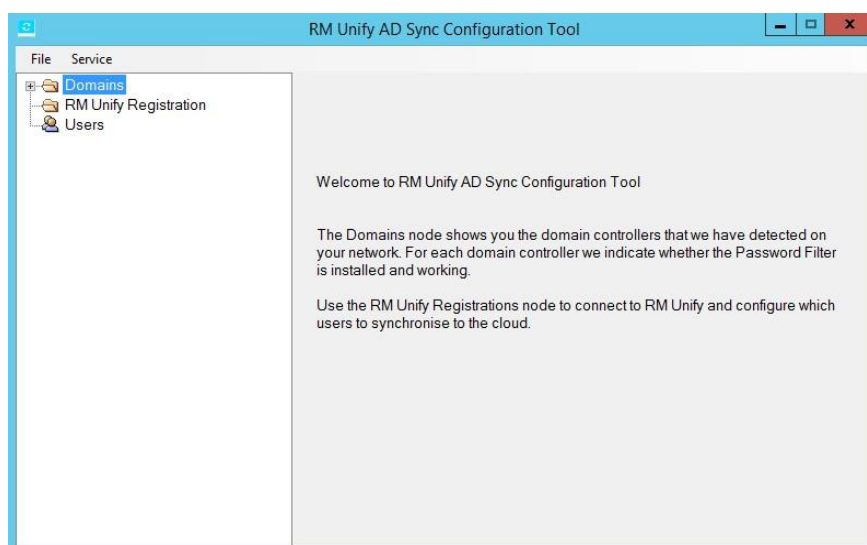
## Changing your AD Sync configuration

You can make changes to your AD Sync configuration at any time, using the RM Unify AD Sync Configuration Tool.

1. To open the RM Unify AD Sync Configuration Tool, do one of the following:

- From the Windows Start screen, start typing **RM Unify AD Sync Configuration Tool** and choose the correct application from the suggestions displayed.
- From the Windows Start menu, choose RM, RM Unify AD Sync, and RM Unify AD Sync Configuration Tool.

The RM Unify AD Sync Configuration Tool is displayed.



From this console you can:

- Modify any of the existing AD filters or role mappings.
- Add an additional establishment to synchronise to RM Unify, configuring new AD filters and role mappings.
- Temporarily disable any AD filters.
- Remove any AD filters or role mappings that are no longer required.
- 'Resync' an establishment, re-sending all users for a given school up to RM Unify.

From the File menu, if you choose Service and then Settings, the Settings window is displayed.

From this dialogue you can:

- Set a 'Year of Entry' offset, to ensure that RM Unify AD Sync maps your students to the correct school year group.
- Change the proxy server details that were previously entered.
- Modify the frequency at which group membership is queried and cached.

By default, RM Unify AD Sync queries and caches Active Directory group membership every ten minutes, which is appropriate for most single-site networks. However, on large multi-site networks this may cause a reduction in available resources on the domain controller. If that happens on your network, we recommend you increase the group cache expiry time to anything up to an hour. A disadvantage of this change will be that new users and changes to existing users are uploaded slightly less frequently.

## Appendix I: Identifying your current version of RM Unify AD Sync

On a server with RM Unify AD Sync is currently installed:

1. Open Windows Explorer and browse to **C:\Program Files (x86)\RM\RM Unify AD Sync**.
2. In the RM Unify AD Sync folder, use Notepad to open the file **RM.Networks.IdentityManagement.config** and check the line that begins **<add key="DBVersion"**.

- If the full line is **<add key="DBVersion" value="2"**, then AD Sync v2 is installed.
- If the full line is **<add key="DBVersion" value="3"**, then AD Sync v3 is installed.

---

## Appendix II: Identifying 32- and 64-bit Windows servers

This guidance is based on the following Microsoft resource:

<http://support.microsoft.com/kb/827218>

### Windows Server 2008

If 'Windows Server 2008 R2' is displayed on the logon screen, the operating system is 64-bit. Otherwise:

1. Log on as Administrator.
2. From the Start menu choose Control Panel, System and Security.
3. Choose System.  
The operating system is displayed in the System area as follows:

- *64-bit*  
System Type is '64-bit Operating System'
- *32-bit*  
System Type is '32-bit Operating System'.

### Windows Server 2008 Server Core Edition

If Windows Server 2008 R2 is displayed on the logon screen, the operating system is 64-bit. Otherwise:

1. Log on as Administrator.
2. Type **systeminfo | findstr "System Type:"**
  - *64-bit*  
System Type is 'x64-based PC'
  - *32-bit*  
Identifier registry value is 'x86 Family'.

### Windows Server 2012 and later

The operating system is 64-bit.

## Appendix III: Upgrading from RM Unify AD Sync v2 or v3.

There is no in-place upgrade available for existing RM Unify AD Sync v2 and v3 installations. To upgrade, please follow Parts A and B to copy the existing v2/v3 configuration and replicate it on a new installation of RM Unify AD Sync v4.

### ► Part A: Copy and Remove RM Unify AD Sync v2/v3

1. Log on to your RM Unify AD Sync Service server as a system administrator.
2. Open the RM Unify AD Sync Configuration Tool.
3. Expand the AD Filters and Role Mappings sections and take screenshots of, or otherwise record, your existing settings. You will need these later in the upgrade process.
4. Click the Service menu and select Settings; take a screenshot of, or otherwise record, your existing proxy and year group settings. You will need these later in the upgrade process.
5. Click OK, then close the RM Unify AD Sync Configuration Tool.
6. From the Start menu or screen, choose Control Panel and then choose 'Programs and Features'.
7. From the list of programs, locate RM Unify AD Sync, right-click and choose Uninstall.
8. Follow the prompts to uninstall the program.

► **Part B: Install RM Unify AD Sync v4**

1. Ensure you have completed all the steps in Part A.
2. Open Windows Explorer and browse to:
  - On a 64-bit operating system: C:\Program Files(x86)\RM\RM Unify AD Sync
  - On a 32-bit operating system: C:\Program Files\RM\RM Unify AD Sync
3. Rename the folder to 'RM Unify AD Sync Upgrade'.
4. Still in Windows Explorer, browse to where you saved the downloaded v4 file RM Unify AD Sync.msi.
5. Double-click RM Unify AD Sync.msi to launch the RM Unify Sync Service InstallShield Wizard. Follow the Steps 1-11 from the 'Install the RM Unify AD Sync Service' section on page 10.
6. Open the RM Unify AD Sync Configuration Tool, enter the proxy settings you recorded from Part A: step 4 and click OK.
7. Close the RM Unify AD Sync Configuration Tool. **Do not** complete RM Unify Registration.
8. In Windows Explorer, browse to the 'RM Unify AD Sync Upgrade' folder from Step 3.
9. Right-click RM.Networks.IdentityManagement.config file and select to open with Notepad.
10. Find the line beginning with '<add key="IdentityGuidSource'.
11. Does the line match the following text?

`<add key="IdentityGuidSource" value="rmCom2000-UsrMgr-uPN" />`

---

**No, it does not match** - it contains a different value (e.g. value="otherpager" or another attribute), make a note of the entry in value="xxxx", close the file without saving and proceed to Step 12.

**Yes, it does match** - close the file without saving and proceed to Step 17.

12. In Windows Explorer, browse to: C:\Program Files(x86)\RM\RM Unify AD Sync.

13. Right-click RM.Networks.IdentityManagement.config file and select to open with Notepad.

14. Find the line:

```
<add key="IdentityGuidSource" value="rmCom2000-UsrMgr-uPN" />
```

15. Replace "rmCom2000-UsrMgr-uPN" with the value you copied in Step 11.

16. Save and close the file.

17. Open RM Unify AD Sync Configuration Tool.

18. Register the school (or parent in the case of multi-site AD Sync) and create new AD filters and role mappings, using the settings you recorded from your previous RM Unify AD Sync v2/v3 installation.

For detailed steps on registering and configuring AD filters, please refer to the earlier sections 'Register your school network with RM Unify' and 'Configure an establishment'.

19. For **v2 upgrades**, please continue with the next section to reinstall RM Unify Password Filter to complete the upgrade process.

For **v3 upgrades**, your upgrade to v4 is complete and you do not need to follow the next section.

#### ► **Remove RM Unify Password Filter**

1. Log on to your existing RM Unify AD Sync Service server as a system administrator.
2. From the Start menu or screen, choose Control Panel and then choose 'Programs and Features'.
3. From the list of programs, locate **RM Unify Password Filter**, right- click and choose Uninstall.
4. Follow the prompts to uninstall.
5. Reboot the domain controller to complete the uninstallation.

#### ► **Install RM Unify Password Filter**



1. Return to page 22 and complete the instructions in the sections 'To install RM Unify Password Filter' and 'Force a password change at next logon'.
2. Your upgrade to v4 is complete.

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## Appendix IV: Installing prerequisites

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**Note** To install the prerequisite software you should allow at least two hrs, if all the following components are needed.

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### Installing .NET Framework version 3.5 SP1

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**Note** Depending on your current version of .NET Framework, a server reboot may be required.

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#### Windows Server (WS) 2008 R2

1. Confirm whether .NET Framework version 3.5 SP1 is installed.
  - i. Run Windows PowerShell® by clicking the PowerShell icon on the Taskbar. Alternatively, on WS 2008 R2 Server Core, type **powershell** in the Command Prompt window and press Enter.
  - ii. Type **import-module servermanager** and press Enter.
  - iii. Type  
**Get-WindowsFeature -Name NET-Framework-Core | fl Installed** and press Enter.

The display will indicate whether or not the component is installed.

2. If required, install .NET Framework version 3.5 SP1:
  - i. Type **Add-WindowsFeature -Name NET-Framework-Core** and press Enter.
  - ii. Repeat step 1 above to confirm the component has installed successfully.

#### Windows Server (WS) 2012 incl. R2 and later

1. Confirm whether .NET Framework version 3.5 SP1 is installed.
  - i. Run PowerShell by clicking the PowerShell icon on the Taskbar. Alternatively, on WS 2012 Server Core type **powershell** in the Command Prompt window and press Enter.
  - ii. Type  
**Get-WindowsFeature -Name NET-Framework-Core | fl Installed** and press Enter.

The display will indicate whether or not the component is installed.

2. If required, install .NET Framework version 3.5 SP1 as follows.  
You will need the original WS 2012 installation media. For the following example, this is assumed to be in drive E:
  - i. Type **Install-WindowsFeature -Name NET-Framework-Core -source E:\sources\sxs**.
  - ii. Repeat step 1 above to confirm the component has installed successfully.

## Installing Microsoft Visual C++ 2010 Redistributable

The instructions vary depending on whether the server is running a 32-bit or 64-bit operating system (see 'Appendix I: Identifying your current version of RM Unify AD Sync').

### 32-bit operating systems (WS 2008 32-bit)

1. Confirm whether Microsoft Visual C++ 2010 Redistributable (x86) is installed:
  - i. Open a Command Prompt window.
  - ii. Type **C:** and press Enter.
  - iii. Type **cd %SYSTEMROOT%\system32** and press Enter.
  - iv. Type **dir /b msvcr100.dll** and press Enter.

If the file is found, this command returns a single line of output with the same filename. This indicates that the Microsoft Visual C++ 2010 Redistributable (x86) package is installed.

If the command returns "File Not Found", the Microsoft Visual C++ 2010 Redistributable (x86) package is not installed.

2. If required, install Microsoft Visual C++ 2010 Redistributable (x86):
  - i. Download the latest version of Microsoft Visual C++ 2010 SP1 Redistributable (x86).
  - ii. Follow the instructions in this URL: <http://www.microsoft.com/en-gb/download/details.aspx?id=8328>
  - iii. Run **vcredist\_x86.exe** to perform the installation.
  - iv. Repeat step 1 above to confirm the component has installed successfully.

### 64-bit operating systems (WS 2008 R2 / WS 2012 / WS 2016 / WS 2019)

1. Confirm whether Microsoft Visual C++ 2010 Redistributable (x64) is installed:
  - i. Open a Command Prompt window.
  - ii. Type **C:** and press Enter.

- 
- iii. Type **cd %SYSTEMROOT%\system32** and press Enter.
  - iv. Type **dir /b msvcr100.dll** and press Enter.

If the file is found, this command returns a single line of output with the same filename. This indicates that the Microsoft Visual C++ 2010 Redistributable (x64) package is installed.

If the command returns "File Not Found", the Microsoft Visual C++ 2010 Redistributable (x64) package is not installed.

- 2. If required, install Microsoft Visual C++ 2010 Redistributable (x64):
  - i. Download the latest version of Microsoft Visual C++ 2010 SP1 Redistributable (x64).
  - ii. Follow the instructions in this URL:  
<http://www.microsoft.com/en-gb/download/details.aspx?id=13523>
  - iii. Run **vcredist\_x64.exe** to perform the installation.
  - iv. Repeat step 1 above to confirm the component has installed successfully.

## Appendix V: Choosing mapping types

RM Unify supports five user roles for automated provisioning:

- Students
- Teaching Staff
- Non-Teaching Staff
- Governor
- Other

When importing users to RM Unify, you need to specify the mappings of Active Directory accounts to the roles above.

Some networks support additional user types, for example System Administrators and Associates. You can map multiple local roles to a single RM Unify role. For example, you might choose to map Associate user types to the RM Unify Non-Teaching Staff role.

RM Unify AD Sync provides three alternative methods of mapping user accounts in your network to these RM Unify user roles: Profile Path, Organisational Unit and Group Membership.

Review these options and choose the best approach for your network.

### Profile Path

This method uses the AD User 'Profile Path' attribute. It detects the Windows share name used in the user's profile path and compares it with the string provided.

This method is suitable for Windows Server networks that use specific share names for different user types.

For example, if student user profiles in a network are all accessed through a common share name of 'StudentProfiles', so the Profile Path rule would be to match the string 'StudentProfiles'.

### Organisational Unit

This method uses your Organisational Unit (OU) structure within Active Directory. If your establishment has an AD structure that differentiates user types by OU location, this is an appropriate mapping method for you.

The string will match against any OU that appears in the path of a user account.

For example, if the OU structure is:



The common OU for all Students is 'Student Users', which includes users in all subordinate OUs. In this case the Organisational Unit rule would be to match the string 'Student Users'.

In the same example, for Non-Teachers you would set the Organisational Unit to match the string 'NonTeaching Staff'.

### ***Group Membership***

This method maps users by AD group membership.

This method should be used if the other methods above cannot be implemented in your network – for example, if you have a flat AD OU structure and fixed profile paths for all users. You can use either your existing user groups, or create new groups specifically for RM Unify. The Group Membership rule would be used to match a string that equals the group name.

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**Note** The RM Unify AD Sync Service checks for user account and user role changes every 15 minutes. Note that if you use the Group Membership method, this checking is slower and may require more processing than with other methods

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